



# 2017

## ANNUAL REPORT

# COLUMBIA, SC



# TABLE OF CONTENTS

**4**

Mayor & City Council  
City Manager & Executive Team

**5**

Message from the Chief

**6**

Mission, Vision & Core Values

**7**

About CPD

**8**

Executive Command Staff

**9**

Organizational Chart

**10**

Operations Bureau

**20**

Patrol Operations

**22**

Special Services Bureau

**27**

Crime Statistics

**28**

Community Services Unit

**31**

Major Events

**35**

Administrative Bureau

**38**

Awards & Recognition

**41**

Volunteer Work

**42**

Crime Reduction Strategies

**43**

Community Policing Initiatives &  
Programs

**46**

Retirees

**47**

Promotions

**49**

CPD 2017 Award Recipients

# MAYOR & CITY COUNCIL

## **STEPHEN K. BENJAMIN**

Mayor

## **SAM DAVIS**

District I Councilman

## **TAMEIKA ISAAC DEVINE**

At-Large Councilwoman

## **HOWARD E. DUVALL, JR.**

At-Large Councilman

## **EDWARD H. MCDOWELL, JR.**

District II Councilman

## **DANIEL RICKENMANN**

District IV Councilman

# CITY MANAGER & EXECUTIVE TEAM

## **TERESA WILSON**

City Manager

## **MELISSA S. GENTRY**

Assistant City Manager

## **JEFF PALEN**

Assistant City Manager/  
Chief Financial Officer

## **CLINT SHEALY**

Assistant City Manager

# MESSAGE FROM THE CHIEF OF POLICE



It is my pleasure to present to you the 2017 Columbia Police Department annual report.

This annual report highlights significant events and achievements for the year. The report also recognizes the outstanding work and accomplishments of our employees as well as the different bureaus, divisions and units that make up our department.

In 2017, we continued our efforts to advance our human capital by focusing on the recruitment and retention of exceptional employees. We have remained committed to organizational transparency and accountability, while continuing to invest in collaboration and partnerships, strengthening community relationships and building trust with all whom we serve.

This past year also brought completion to two important CPD initiatives which had been underway for the last several years; we were awarded Advanced Law Enforcement Accreditation by The Commission on Accreditation for Law Enforcement (CALEA) and completed our role in the Department of Justice's Advancing 21st Century Policing Project. Completion of both initiatives represented two sentinel moments for our agency and our citizens.

We know our work is never done. Therefore, we will continue to measure and evaluate our service delivery and crime reduction efforts, while always maintaining the highest standards of professional conduct and constitutional policing.

It is my honor to serve as your Police Chief.

A handwritten signature in black ink that reads "W.H. Holbrook".

William H. "Skip" Holbrook  
Chief of Police

# MISSION

The Columbia Police Department will provide professional and ethical service in the protection of our citizens, while preventing and reducing the fear of crime through problem-solving partnerships.

# VISION

Through our steadfast commitment to policing excellence, the Columbia Police Department will be transformed to exhibit the innovation, engagement and professionalism of an exceptional organization, whose workforce truly reflects the values and diversity of the City of Columbia.

# CORE VALUES

**PROFESSIONALISM**

**FAIRNESS**

**INTEGRITY**

**COURAGE**

**DIVERSITY**

**COLLABORATION**

**SERVICE ORIENTATION**

**COMMUNICATION**

# ABOUT CPD

The Columbia Police Department (CPD) is firmly committed to providing professional police services to residents, visitors and businesses. Officers are available 24 hours a day, seven days a week to protect life and property within city limits. They are responsible for responding to calls for service, investigating criminal activity and traffic collisions, apprehending suspects and more. The organizational structure of the department is divided into three major bureaus and five regions.



**427**

AUTHORIZED  
SWORN STRENGTH



**121**

AUTHORIZED  
PROFESSIONAL STAFF



**\$41,873,599.68**

ANNUAL  
BUDGET

# CPD RECRUITING

The Columbia Police Department is looking for the best and brightest to join our team. With CPD, new hires will receive the tools and training necessary to achieve their goals as a law enforcement professional along with job satisfaction, teamwork, opportunities for growth, and an excellent salary.

# EXECUTIVE COMMAND STAFF



**Chief W.H. "Skip" Holbrook**

Office of the Chief of Police



**Melron Kelly**

Deputy Chief of Police



**Major Dana Oree**

Operations Bureau



**Major Rick Hines**

Administrative Bureau

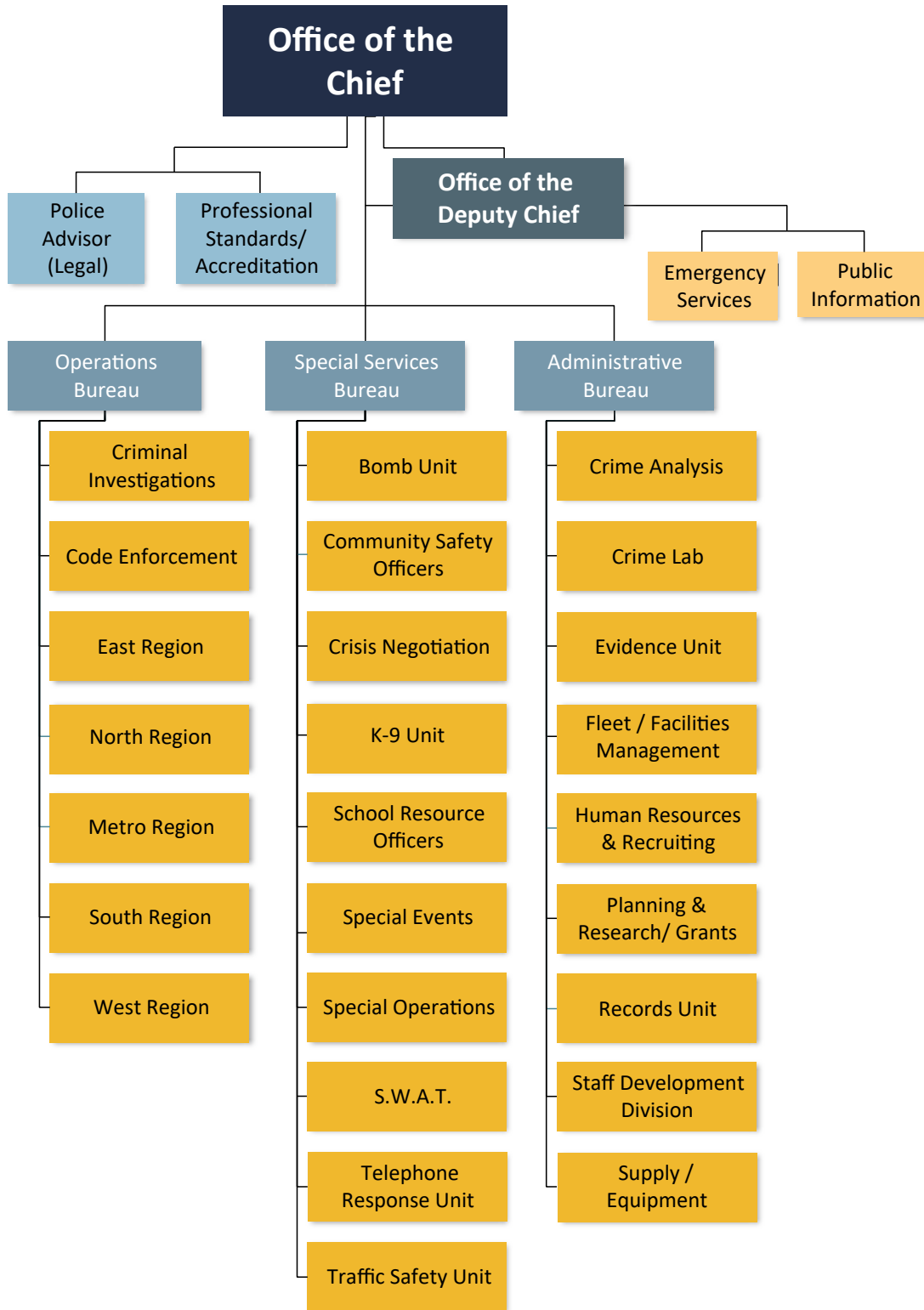


**Major Randy Martin**

Special Services Bureau



# ORGANIZATIONAL CHART



# OPERATIONS BUREAU

## Criminal Investigation Division (CID)

The Criminal Investigation Division (CID) is primarily tasked with following leads developed during the initial reporting of serious criminal activity. Investigators are available 24 hours a day to respond to the needs of crime victims or to the scene of criminal activity. CID is comprised of nine units.

### Burglary/Property Crimes Unit

- Responsible for the investigation of residential and commercial burglaries within the jurisdictional boundaries of the city of Columbia

### Crime Scene Investigation Unit (CSI)

- Responsible for the preservation, documentation, collection and analysis of evidence from crime scenes

CSI Statistics	2016	2017
Analyzed AFIS Prints	300 (average match rate 52.91%)	246 (average match rate 22.36%)
Analyzed Best Drug Kits	799	1,184
Crime Scenes Processed	1,290	1,115
Firearm eTraces (Electronic Tracing System) Performed	133	242
Forensic Requests	164	105
Lab Cases	436	569

### Fugitive Team

- Responsible for tracking, locating and apprehending suspects following the issuance of a arrest warrants through intelligence gathering and covert surveillance

## Midlands Gang Task Force (MGTF)

- This unit is comprised of police officers from the Columbia Police Department, Richland County Sherriff's Department, University of South Carolina Department of Law Enforcement and Safety, the SC Department of Corrections, Forest Acres Police Department, and the 5th Circuit Solicitor's Office

MGTF Statistics	2017
Arrests	83
Arrest Warrants Signed	88
Narcotics Seized	27.2 pounds of marijuana, 3 grams of cocaine .3 grams of Heroin 31 MDMA tablets 14 grams of crack cocaine 5 ounces of codeine juice
Field Interviews	20
Firearms Seized	17
Graffiti Reports	48
Gang Training Taught	21
Individual Training Hours Received	436.5
Cases Cleared	19
Gang Admissions	19
GangNET/VGTOF Case Jackets	64
Cases Assigned	26
Citations	39
NIBIN Entries	7
Arrest Warrants Served	128
Search Warrants Signed	63
Assets Seized	\$66,700

## **Federal Bureau of Investigations (FBI) / Joint Terrorism Task Force**

FBI Violent Crime Task Force TFOs and FBI agents monitor persons known to be involved or associated with foreign or domestic (home grown extremist) terrorist groups or organizations. In addition, they are responsible for providing intelligence reports to law enforcement agencies at the local, state, and national level regarding potential threats.

## **Federal Bureau of Investigations (FBI) / Violent Crime Task Force**

CPD TFOs work with FBI Agents to reduce violent crime by identifying and targeting violent persons and organizations, target human trafficking operations and prosecuting them through the federal court system.

<b>Violent Crime Task Force Statistics</b>	<b>2017</b>
Arrests	65
Firearms	26
Currency	\$46,000

## **United States Secret Service (USSS)**

CPD TFOs work with Secret Service Agents to investigate cyber and financial crimes such as computer hacking and corporate embezzlement. TFOs also work with Secret Service Agents to identify persons involved in the production and distribution of counterfeit currency and merchandise. In addition, TFOs conduct forensic examinations of cell phones and computers involved in criminal cases.

<b>U.S. Secret Service Statistics</b>	<b>2017</b>
Total number of cases submitted for electronic examination	179
Total pieces of evidence	272

## **Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF) Task Force**

CPD TFOs work with ATF agents to reduce gun violence by identifying and targeting violent gun offenders and prosecuting them through the state and federal court system. TFOs and ATF agents also target persons involved in the illegal sale of firearms and ammunition throughout midlands area. In addition, TFOs conduct gun traces (E-Trace) and enter the seized firearms into the National Integrated Ballistic Information Network (NIBIN).

<b>ATF Statistics</b>	<b>2017</b>
Arrests	67
Firearms Seized	103
Real Time Arrests	11

## **Drug Enforcement Administration (DEA)**

CPD TFOs work with DEA Agents to identify and target persons involved in the illegal distribution of prescription medication and the diversion of illegal narcotics. TFOs also work with DEA Agents to monitor private practice doctors and pharmacists for prescription medication fraud.

## **United States Marshall Service (USMS)**

CPD TFOs work with USMS agents to locate and capture fugitives from all over the United States and its territories. TFOs and USMS Agents are also responsible for the extradition of prisoners from one jurisdiction to another and the transportation of prisoners for court appearances.

## Organized Crime/Narcotics Unit (OCN)

- Investigators assigned to the OCN unit work closely with State and Federal law enforcement agencies to disrupt and dismantle narcotics trafficking organizations, and arrest those associated with any trafficking crimes

OCN Seizures Statistics	2017
Arrests	159
Cocaine	28.8 grams
Controlled Substance Pills	3,818 pills
Crack	79.6 grams
Currency	\$161,174
Firearms	13
Marijuana	34.80 pounds
Marijuana Plants	13

## Polygraph Unit

- The Polygraph Unit supports the investigative needs of the Criminal Investigative division and other local, state, and federal criminal justice agencies.
- Conducts pre-employment and internal polygraph examinations
- In 2017, there were 102 polygraph appointments; 19 of those were a no-show or cancellation, and 83 tests were run.

## Special Victim's Unit (SVU)

- Investigate allegations of Criminal Sexual Conduct, Child Abuse/Neglect, Child Fatality, Indecent Exposure, Emergency Protective Custody, Missing Persons, Stalking/Harassment, Domestic Violence, Internet Crimes Against Children and Juveniles

Special Victim's Unit Statistics	2017
Criminal Sexual Conduct	106
Domestic Violence	498
Missing Persons	89
Indecent Exposure	23
Child Abuse	32
Child Pornography	5
Total Listed Assigned Cases	753

### SVU 2017 SUCCESS STORY

A female victim reported that a stranger had brutally beaten and sexually assaulted her in an alley behind a dumpster. Investigators located multiple cameras in the area and were able to get surveillance video showing the suspect. Investigators shared images of the suspect on social media and received multiple responses positively identifying the suspect. As a result of input from the community, the suspect was arrested the next day.

## Property Crimes Unit (PCU)

PCU Statistics	2017
Burglary	908
Auto Breaking	1,362
GLMV	638
Financial Transaction Card Theft/Fraud, Bank Fraud, Forgery, Larceny (Grand and Petit), Vandalism, Identity Theft, Breach of Trust, Fail to Return Rentals, etc.	689
Total Cases Assigned	3,597
Property Crime Clearance Rate	78%

### PCU 2017 SUCCESS STORY

A rash of burglaries occurred in September 2017, where victims suffered losses in excess of \$169,000. The Property Crimes Unit gathered intelligence that confirmed an individual sold several items to local jewelry stores and pawn shops. Investigators captured the suspect, who confessed to 10 burglaries in the City of Columbia. A majority of the stolen property was recovered and returned to the victims by investigators. In addition, investigators tracked down an \$80,000 diamond ring in Pawley's Island, SC, and they personally returned it to the grateful owner.





## Violent Crimes Against Persons Unit (VCAP)

- Investigators assigned to this unit investigate all major incidents within the jurisdictional boundaries of the city of Columbia
- Conducts thorough investigations of each crime to include the collection of evidence and interviews
- Assist in the successful prosecution of suspect(s) through the preparation of case files and courtroom testimonies

Violent Crimes Against Persons Unit Statistics	2017
Assault	170
Robbery	196
Pointing Presenting	103
Attempted Murder	107
Murder	12
Carjacking, Bomb Threats, Kidnapping, Discharging Arson, etc.	317
Guns Seized	35
Total Cases Assigned	905
Total Cases Cleared	609
Total Arrests Made	392
Violent Crime Clearance Rate	63%

### VCAP 2017 SUCCESS STORY

On September 16, 2017, VCAP responded to a shooting at 900 Lady Street, where multiple persons were injured. Investigators used video surveillance, eye witnesses and forensic evidence to support the arrest of five suspects in the case. One of the suspects was federally indicted on weapons related charges. The case was resolved quickly with five arrests made due to assertive and aggressive criminal investigation. During the investigation there was video surveillance, eye witnesses, and forensic evidence that supported the criminal charges of all suspects. The case is currently pending in general session's court. In addition a suspect has was charged and indicted federally on weapons related charges.

# CODE ENFORCEMENT DIVISION

The Code Enforcement Division enforces a variety of local quality of life ordinances related to all properties in the city of Columbia. This is done to ensure a healthy and safe environment in order to provide a high quality of life for residents, businesses and visitors. In addition, the city has adopted the International Property Maintenance Code (IPMC) as a standard to follow for property maintenance enforcement.

Violations typically range from overgrowth and trash to abandoned/derelict vehicles and dilapidated structures. Staff typically conducts 35,000 to 40,000 inspections and opens 7,000 to 10,000 cases annually.

<b>VIOLATION TYPE</b>	<b>QTY STARTED</b>	<b>QTY RESOLVED</b>	<b>RESOLVE RATE</b>
Abandoned/Derelict Vehicles - Private Property	728	586	80%
Abandoned/Derelict Vehicles - ROW	113	107	95%
Commercial Boarded Building	19	3	16%
Commercial Demolition	10	3	30%
Commercial Premise	425	361	85%
Commercial Structure	210	76	36%
Front Yard Parking	942	843	89%
Rental Property - No Permit	1,273	530	42%
Residential Boarded Building	98	20	20%
Residential Demolition	86	13	15%
Residential Premise	3,328	2,361	79%
Residential Structure	1,122	498	44%
Right of Way	185	165	89%
Roll Carts	950	851	90%
Vacant Lots	813	798	98%
<b>TOTAL CASES</b>	<b>10,302</b>	<b>7,485</b>	<b>73%</b>

# CODE ENFORCEMENT ACHIEVEMENTS

- Implemented a portable camera program to catch illegal dumping; violator caught within days of operation
- Initiated over 30 illegal dumping cases and issued 48 summonses to appear in Municipal Court
- Collaborated with the Richland County Chief Magistrate to establish process for evictions related to the residential rental ordinance
- Demolished nine houses including Mauldin Avenue Apartments & "Christ Court" on Waites Road
- Conducted nine neighborhood improvement/quality of life sweeps
- Abated over 850 vacant lots and premises with overgrowth and debris
- Completed approximately 1,000 work orders for cutting and removal of trash and debris from the City's right of way

# PATROL OPERATIONS

The primary objective of the Patrol Operations is to provide prompt professional service to the City of Columbia's residents and visitors. Working cooperatively with the communities they serve, the Patrol Operations strives to prevent crime and reduce the fear of crime by utilizing problem solving partnerships. Maintaining a 24 hour a day /seven day a week presence, the Patrol Operations is the most visible and recognizable part of the department.



## North Region - District I

**Address:** 3905 Ensor Avenue,  
Columbia, SC 29203

**Phone:** (803) 401-8810



## West Region - District I

**Address:** 690 Club Road,  
Columbia, SC 29212

**Phone:** (803) 749-5830



## Metro Region - District II

**Address:** 1600 Bull Street,  
Columbia, SC 29201

**Phone:** (803) 545-3972



## South Region - District III

**Address:**  
2132 Devine Street,  
Columbia, SC 29205  
**Phone:**(803) 737-5880



## East Region - District IV

**Address:** 446 Spears Creek Church Road,  
Columbia, SC 29045

**Phone:** (803) 788-3018

# SPECIAL SERVICES BUREAU

The Special Services Bureau is comprised of the following highly proactive units which support services and special events for citizens of Columbia.

## Bomb Squad Unit

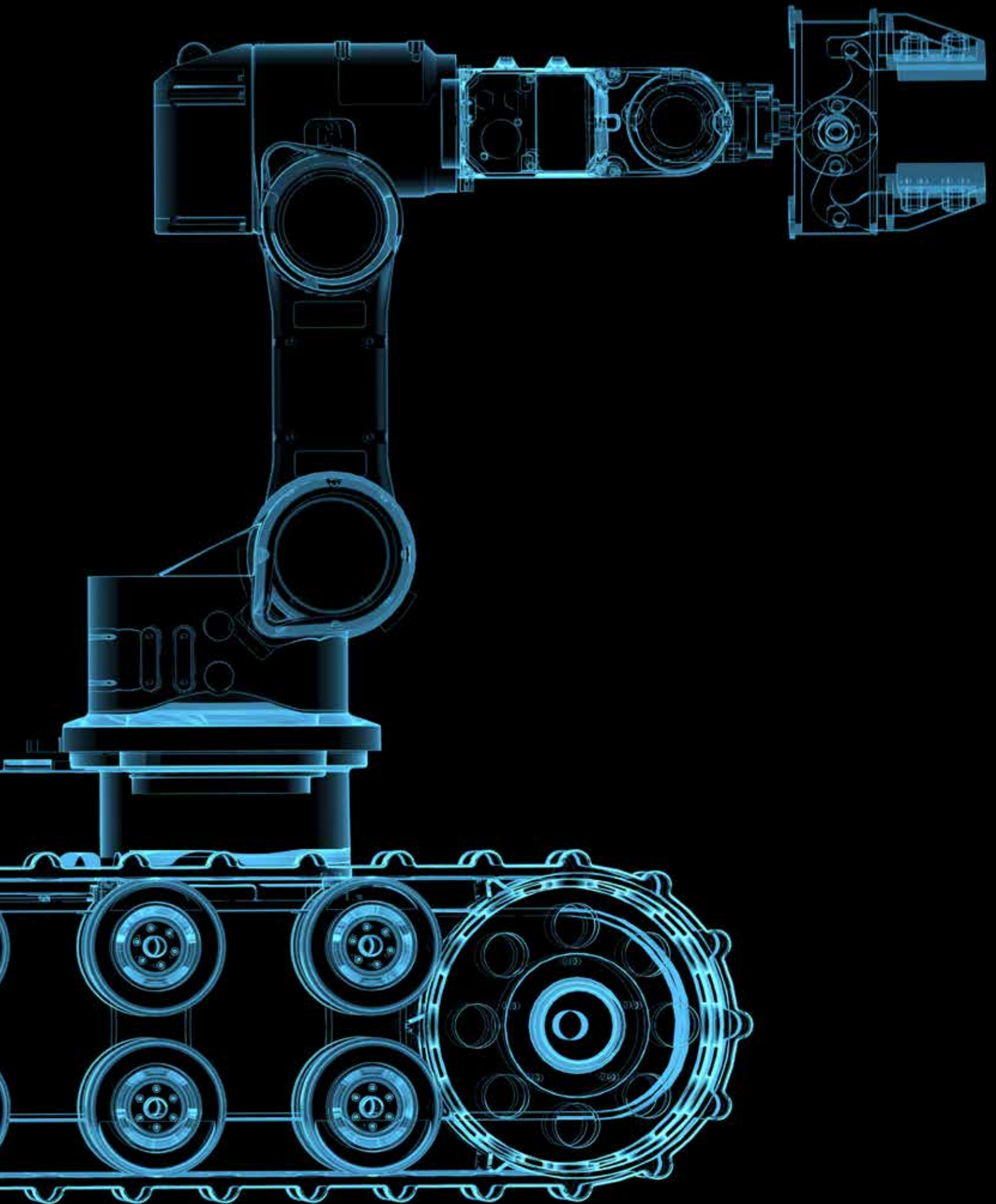
As a South Carolina accredited public safety bomb squad, all team members are certified by the FBI & US Army as Bomb Technicians.

Team members respond to calls for explosive devices including old, abandoned and illegal fireworks.

During 2017, team members attended the following courses:

- Advanced Explosives Disposal Techniques training
- Homemade Explosives training
- FBI Hand Entry course
- HDS Advance Hand Entry
- Peroxide Based Explosive Imprinting (K-9)

Bomb Squad	2016	2017
Threat	18	9
Evidence Destroyed	1	7
Training	477	906
Calls	51	20
Assist	33	17
Mitigation	7	4



## Canine (K-9) Unit

A specialized unit that consists of eleven K-9 teams (one handler and one dog), each team operates on a citywide basis. The K-9 Team supports patrol operations, specialize units, and the criminal investigations division, 24 hours a day, seven days a week.

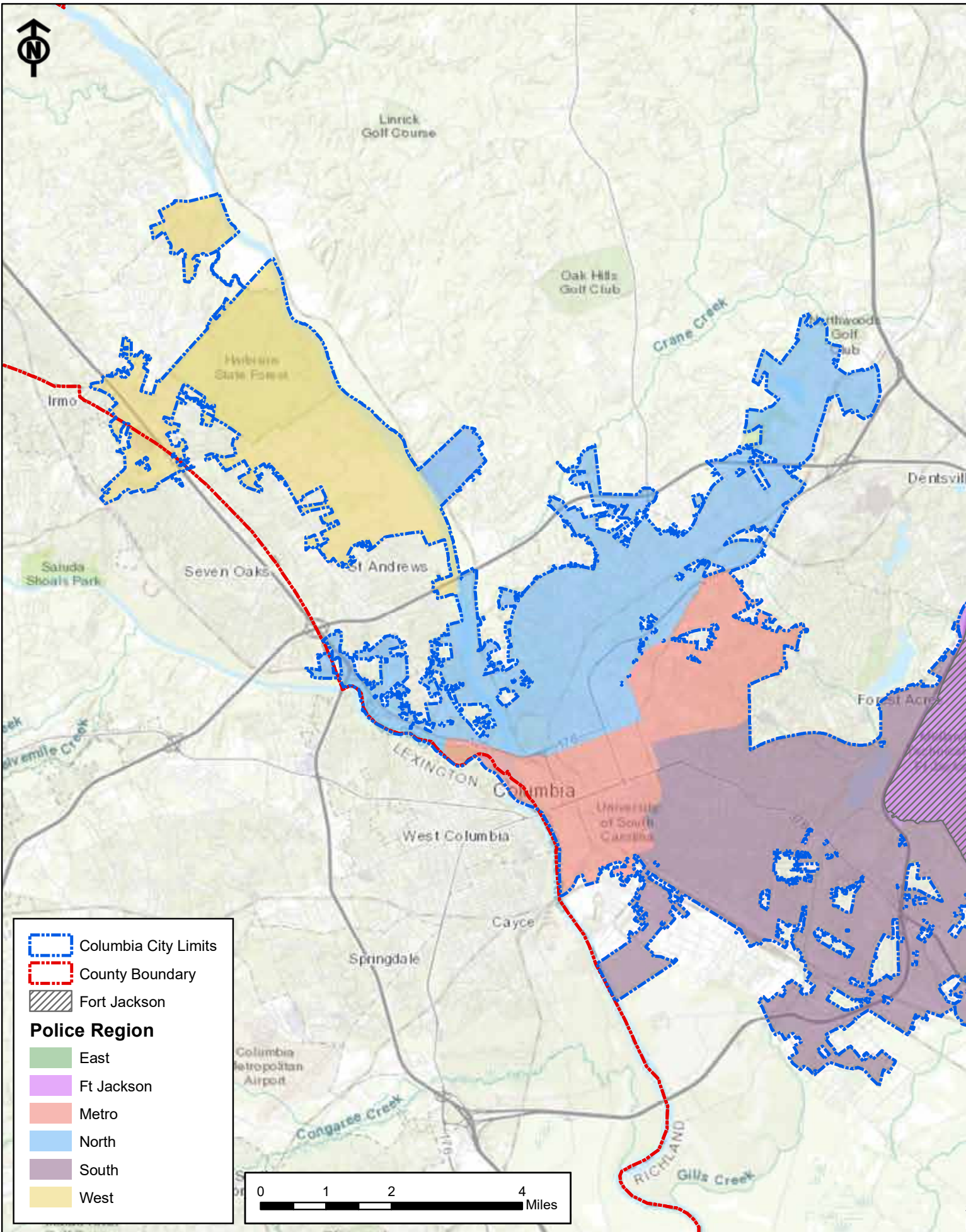
The K-9 Team currently utilizes Belgian Malinois and Dutch Shepherds. The canines are trained in multiple skill sets to include tracking, drug detection, criminal apprehension, handler protection, building search and article search.










The partnership between a canine and handler is one of the most unique in the police force because at the end of each shift the canine goes home with the handler and becomes part of their family.

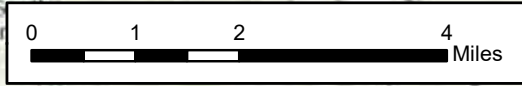




Canine (K-9) Arrest Statistics		2017
Tracks	160	<ul style="list-style-type: none"> <li>• 23 Captures</li> <li>• 31 Tracks - evidence recovered</li> <li>• 3 Firearms located</li> </ul>
Apprehension	1	
Building Search	11	<ul style="list-style-type: none"> <li>• 2 Captures</li> </ul>
Article Search	30	<ul style="list-style-type: none"> <li>• 2 Firearms</li> <li>• 2 knives</li> <li>• 11g Crack Cocaine</li> <li>• 6g Cocaine</li> <li>• 6g Marijuana</li> </ul>
Drug Searches	115	<ul style="list-style-type: none"> <li>• Marijuana - 6.77 pounds</li> <li>• Hash Oil: 56 grams</li> <li>• Cocaine: 6 grams</li> <li>• Methamphetamine: 5 grams</li> <li>• Crack Cocaine: 1.5 grams</li> <li>• Heroin: 1 gram</li> <li>• Currency: \$37,059</li> </ul>
Deployments	17:2	Captures
Demos	38	
Custodial Arrest	142	
Field Booked	148	
Total Arrest	290	
Total number of Charges	461	
Arrest Citations	307	
Warrants	154	
Traffic Citations	90	
Warning Citation	625	
Field Interviews	71	
Marijuana Seized	595	grams
Amphetamine Pills Seized	16	
Crack Cocaine Seized	14	grams
Ecstasy	6	grams
Cocaine Seized	5	grams
Methamphetamine	1	gram
Currency Seized	\$2,048	
Firearms Seized	6	



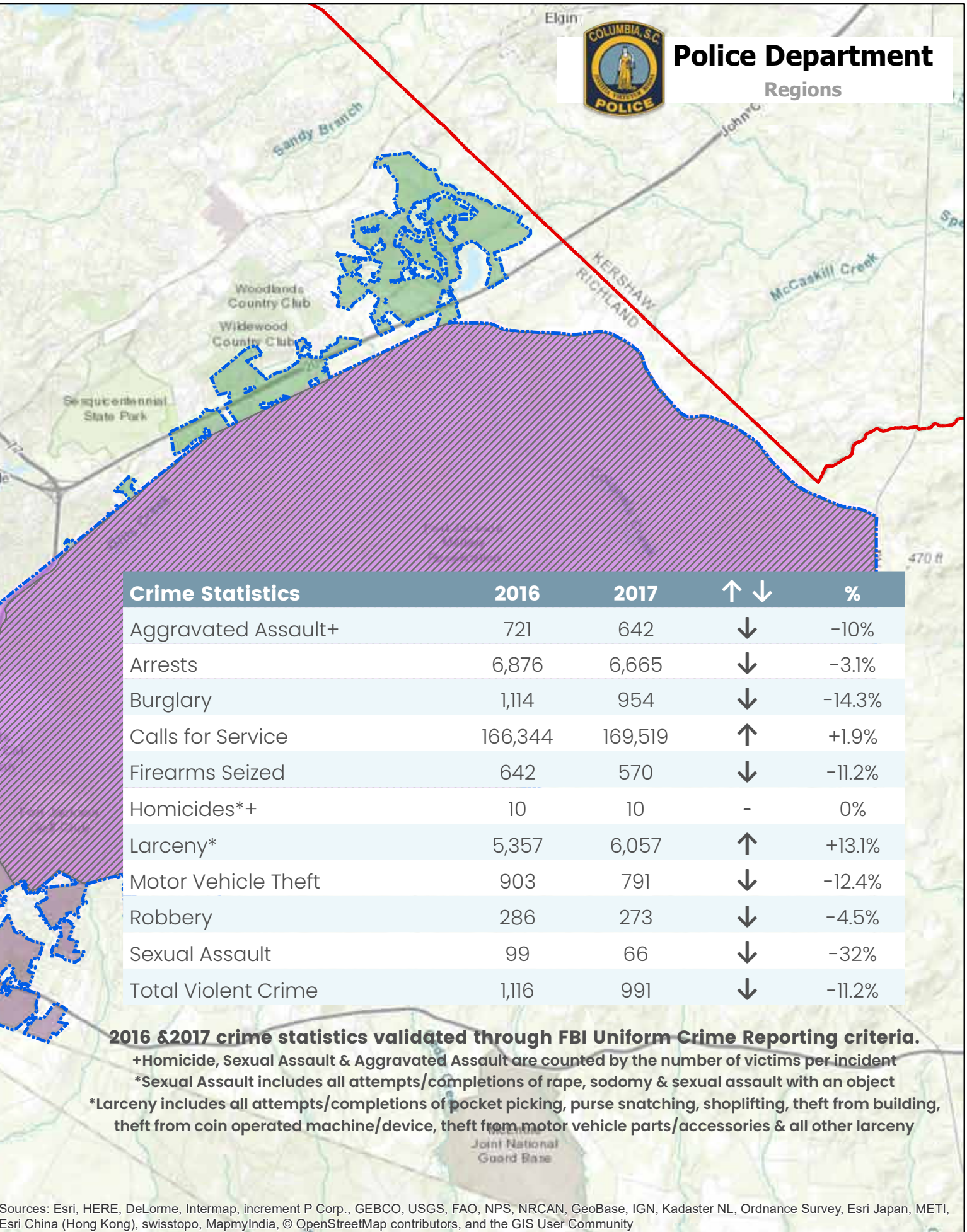
-  Columbia City Limits
-  County Boundary
-  Fort Jackson
- Police Region**
-  East
-  Ft Jackson
-  Metro
-  North
-  South
-  West



Elgin



# Police Department Regions



Crime Statistics	2016	2017	↑ ↓	%
Aggravated Assault+	721	642	↓	-10%
Arrests	6,876	6,665	↓	-3.1%
Burglary	1,114	954	↓	-14.3%
Calls for Service	166,344	169,519	↑	+1.9%
Firearms Seized	642	570	↓	-11.2%
Homicides*+	10	10	-	0%
Larceny*	5,357	6,057	↑	+13.1%
Motor Vehicle Theft	903	791	↓	-12.4%
Robbery	286	273	↓	-4.5%
Sexual Assault	99	66	↓	-32%
Total Violent Crime	1,116	991	↓	-11.2%

**2016 & 2017 crime statistics validated through FBI Uniform Crime Reporting criteria.**

+Homicide, Sexual Assault & Aggravated Assault are counted by the number of victims per incident

\*Sexual Assault includes all attempts/completions of rape, sodomy & sexual assault with an object

\*Larceny includes all attempts/completions of pocket picking, purse snatching, shoplifting, theft from building, theft from coin operated machine/device, theft from motor vehicle parts/accessories & all other larceny

# COMMUNITY SERVICES UNIT

## Community Safety Officer (CSO)

- Provide highly visible foot and vehicular patrols in residential and business communities, along with security for city buildings, special events as requested and critical infrastructure protection
- Perform elderly and residential checks as requested and school crossing guard duties at various locations

CSO Statistics	2016	2017
Community Contacts	36,243	36,013
Elder Checks	170	147
Hours spent on Special Event	1,482	1,399
Hours spent on Patrol	7,888	5,637
Hours spent on Infrastructure protection	29,814	35,522
Hours spent on School Crossings	1,190	377

## A.C.E. Unit – Assisting Columbia’s Elderly

- A.C.E. serves as an advocate for the senior citizen population by planning, researching, monitoring and coordinating services and activities in order to promote lifelong dignity and independence.
- Throughout the 2017, the A.C.E. Unit was staffed by Program Coordinator James R. Swisher

A.C.E. Statistics	2016	2017
Visits	729	1,013
Transports	665	12
Telephone Contacts	1,359	529
Meetings, Programs, & Events	7	4

## Crime Prevention

Team members oversee safety initiatives and public education programs. The following programs are currently offered by the Crime Prevention Team:

- Personal Safety
- Security Assessments
- Workplace Violence
- Active Shooter in the Workplace
- Church Safety

<b>CSO Statistics</b>	<b>2016</b>	<b>2017</b>
Residential Surveys	2	2
Commercial Surveys	7	2
Security Assessments	8	16
Programs, Events, & Meetings	28	154
Contacts	4,848	10,892
Event Hours	91	207

## School Resource Officer (SRO)

SROs develop positive relationships and work in collaboration with students, school staff, and community members to ensure a safe learning environment for all students attending schools in Columbia.

<b>SRO Statistics</b>	<b>2017</b>
Calls for Service	1,254
Crimes Investigated	241
Law-Related Education Courses Taught	51
Arrests	25
Non-Mandated School Events Attended	28

## SRO Achievements

- Participated in National Youth Violence Prevention Week
- Attended annual SCASRO/DARE Conference
- Hosted a “Safe in the City” program for youth providing lessons about bullying, internet safety and stranger danger
- Participated in the Urban League’s SWELP program where students shadowed officers during the summer
- Partnered with the SC Bar Young Lawyers Division to host “Youth Link” at the Boys and Girls Club of the Midlands
- Participated in the annual DARE Scream Event in October
- Seized numerous weapons and drugs on school campuses due to excellent collaboration between students, staff and SROs
- Led School Safety Patrols at their respective schools

## Special Events Unit

- Coordinates large public events occurring in the city, such as parades, public festivals, Five Points Saint Patrick’s Day Celebration, construction projects, VIP visits to Columbia, specialized traffic patrol assignments and sporting events
- Formulates an Operational Plan for each event to accommodate traffic and crowd control, public safety concerns and crime prevention

Special Events Unit Stats	2016	2017
Events Assigned	297	393
Event Planning Meetings		86
Off-Duty Event Hours	11,592.25	13,545
On-Duty Event hours	778.5	2,171.75
Overtime Event Hours	1,816.75	1,448.25
Street Closure Requests	181	171
DOT Closure Requests	4	9



## **2017 Major Events**

**Carolina Carillon Holiday Parade**

**Famously Hot New Year**

**Famously Hot Pink Half Marathon**

**Governor's Cup Half Marathon**

**Heart & Sole Women's Five Miler**

**King Day at the Dome (MLK Parade)**

**Mayor's Walk Against Domestic Violence**

**Mayor's Bike & Walk Summit**

**Palmetto Capital City Classic**

**Rosewood Crawfish Festival**

**Run Hard Columbia Marathon**

**SC Pride Parade & Festival**

**Solar Eclipse**

**St. Pat's Festival**

**Tour De Cure**

**Veterans Day Parade**

**USC Women's Basketball Championship Parade**



COLUMBIA, S.C.

JUSTITIA VIRTUTUM REGINA

POLICE



## Telephone Response Unit (TRU)

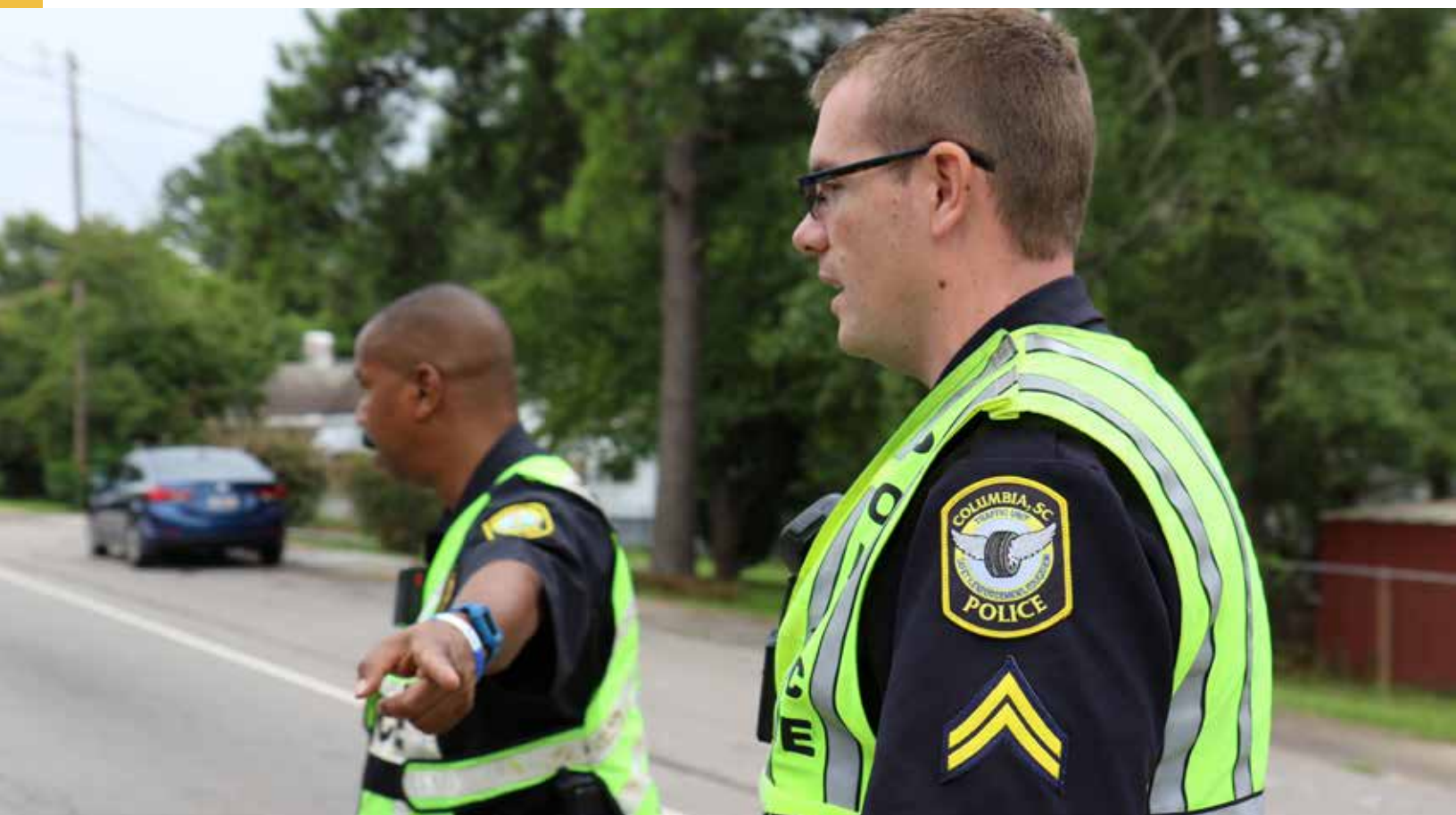
- Responsible for answering calls, assisting officers as necessary, answering citizen inquiries and taking police reports
- Serves as the NCIC point of contact
- Maintains, tracks and validates criminal warrants and courtesy summons
- Track property checks
- Provides on-call staff notifications
- Serve as back-up to the Columbia-Richland 911/311 Communications Center

Telephone Response Unit (TRU) Stats	2016	2017
Telephone Calls Received	160,992	134,449
Vehicles Released Via Tow Slip	1,683	1,796
Walk-in Citizens Assisted	17,851	14,055
Officers Assisted	28,096	21,417
Incident Reports	1,744	1,135
Tow Slips	15,778	18,116
Booking Slips Checked	13,751	9,820
NCIC Teletypes	267,353	308,948
Warrants	2,390	1,674
Courtesy Summons	526	318
Validations	7,879	8,920
10 minute Hit	2,043	1,880
Items Entered NCIC	3,580	3,532
Criminal History Requested	3,854	2,933
House Checks	1,061	1,053
NCIC Recerts	136	185
Inmate Transport	585	582
Mental Transport	118	112
Out of Town Transport	65	92
Court Liaison - On Duty Court Hours	2,224.5	2,899.5
Court Liaison - Off Duty Couty Hours	188.5	424.5

## Traffic Safety Unit

Team members consist of officers specifically trained to deliver professional police service, enforce traffic laws and provide education and awareness in an effort to reduce traffic collisions and related fatalities

Traffic Safety Unit Statistics	2016	2017
Fatal collisions investigated	20	12
Arrests	334	276
Child safety seat installations	30	11
Traffic concerns/complaints	22	93
DUI arrests	74	37
Collisions investigated	609	481
Citations issued (includes warnings/collisions)	9,012	8,548
Vehicle for hire/wrecker inspections	299	258
Checkpoints (multi-agency)	5	10
DUI/traffic enforcement operations	16	19
Year to Date Calls for Service	299	404



# ADMINISTRATIVE BUREAU

The Administrative Bureau is comprised of staff development which encompasses the Human Resources and Training Units. In addition there are eight logistical areas and units that provide support.

## STAFF DEVELOPMENT

- Responsible for recruitment, hiring and ongoing professional development of employees of CPD
- Each Unit operates in order to directly support the necessary growth and advancement of CPD

### Human Resources Unit

Provides vital support to all employees by providing the full range of staffing, job classification and position management services.

- Hired 40 Police Officer/Police Officer Candidates
- Hired 21 Civilians
- Performed 145 Nelson Denny Tests
- Performed 165 JRPAT (Physical Ability Test)

### Training Unit

The Training Unit's goal is to keep officers and civilian employees abreast of the best and most current information in the field of law enforcement.

- Oversees Basic Candidate School and prepares Police Officer candidates for the SC Criminal Justice Academy certification program
- Provides an in-service curriculum that continually reinforces the skill set that is necessary for the recertification of police officers
- Collaborates with other agencies, organizations and community partners
- Hosts specialized training and educational opportunities and topics pertinent to law enforcement

# **In 2017, Officers participated in the following De-escalation Training**

## **T3 Valor/ De-escalation**

**T3 is the only police training in the country that integrates tactical and social skills in a single, realistic context and is the official de-escalation training and technical assistance program offered through the Bureau of Justice Assistance VALOR Officer Safety and Wellness Initiative. T3 provides interactive, no-nonsense training that gives officers a set of proven tactical, social, and psychological tools for dealing safely and effectively with dynamic face-to-face interactions on the street. All T3 instructors are experienced police or military veterans**



## **Crisis Intervention**

**Crisis Intervention Training is a 40 hour course designed to help Law Enforcement Officers do a better job when they interact with people with a mental illness. All too often, the standard police response can make a crisis situation worse. And that's really not the fault of the officer - the training they receive does not come close to helping them deal with situations involving people with mental illness. This program is designed to fill that gap in knowledge. The course is certified by the South Carolina Criminal Justice Academy and is free to the department.**



# 2017 AWARDS & RECOGNITION



## Advanced Law Enforcement Accreditation

The Commission on Accreditation for Law Enforcement Agencies (CALEA®) has awarded the Columbia Police Department with an Advanced Law Enforcement Accreditation. The announcement was made November

18th at the national CALEA Conference in Jacksonville, Florida, which was attended by Chief Skip Holbrook, Columbia City Manager Teresa Wilson and staff members of the department's accreditation team.

This achievement signifies CPD's commitment to professional excellence. CALEA accreditation is only awarded after an extensive, comprehensive and voluntary process focusing on the areas of policy, procedure, operations and management.

To achieve this accreditation, the Columbia Police Department had to demonstrate compliance with approximately 460 national standards. CALEA's Standards for Law Enforcement Agencies and accreditation programs are acknowledged as benchmarks by law enforcement executives and major law enforcement associations.

Chief Holbrook says, "Today is a watershed moment for the Columbia Police Department. Due to our steadfast commitment to policing excellence and delivering public safety services with the utmost professionalism, the men and women of the Department have worked tirelessly throughout this arduous process to become a nationally accredited law enforcement agency. Without their exceptional efforts we would not have reached this pinnacle, and accomplished a goal which we set our sights on more than three years ago when I became Chief."

City Manager Teresa Wilson says, “When hired, Chief Holbrook discussed with me his desire to seek national accreditation for the Columbia Police Department and re-commit the department to the standards it had historically upheld. Today is a proud moment for me, City Council and our entire community as we see the Chief and his team achieve the goal they set. National accreditation is a tremendous accomplishment that represents standards met but also holds us to benchmarks of ongoing achievement. These benchmarks provide the citizens of Columbia a measure of accountability in which they can trust that the sacrificial work of our officers is being held to the highest possible standards.”

The CALEA Accreditation Assessment Team, comprised of law enforcement practitioners from out-of-state agencies, conducted on-site inspections of the Department’s physical facilities, reviewed written policies and procedures, and met with officers and community members. CALEA assessors compiled their findings into a final report, which was presented to the full CALEA Commission for review during the CALEA Conference in Jacksonville, Florida.

The purpose of CALEA’s Accreditation Programs is to improve the delivery of public safety services primarily by: maintaining a body of standards, developed by public safety practitioners, covering a wide range of up-to-date public safety initiatives; establishing and administering an accreditation process; and recognizing professional excellence.

Specifically, CALEA’s goals are to: strengthen crime prevention and control capabilities; formalize essential management procedures; establish fair and nondiscriminatory personnel practices; improve service delivery; solidify interagency cooperation and coordination; and increase community and staff confidence in the agency.

**“ National accreditation is a tremendous accomplishment that represents standards met but also holds us to benchmarks of ongoing achievement.**

**- City Manager Teresa Wilson**

# 2017 Palmetto Award of Merit

On November 2, 2017, the International Association of Business Communicators (IABC) of SC presented the Columbia Police Department (CPD) with the Palmetto Award for Digital Communications. The award is in recognition of the steps the department has taken to make law enforcement data accessible and open to the public through a public data portal.

“We are working diligently to add new data and keep data current to enhance the community’s engagement with, and understanding of, the Columbia Police Department,” stated Police Chief Skip Holbrook. “We will continue to add new combinations of data of interest to our citizens to the public data portal, to demonstrate transparency and strengthen problem solving partnerships.”

CPD is one of more than 130 law enforcement agencies in the country participating in the Police Data Initiative, a national effort focused on technology and transparency and supported by the Police Foundation and the U.S. Department of Justice Office of Community Oriented Policing Services (COPS Office).

CPD datasets currently housed in the portal include arrests, assaults on officers and field interviews. Additional datasets such as calls for service, use of force and officer involved shootings will be added to the portal in the near future. The public data portal can be accessed by logging into <http://coc-colacitygis.opendata.arcgis.com/> or by way of link from CPD’s website at [www.columbiapd.net](http://www.columbiapd.net). To find out more about the Police Data Initiative, please visit [www.policedatainitiative.org](http://www.policedatainitiative.org).

The Palmetto Awards were created in 1999 to recognize the outstanding work in the communications field and foster professional development among communicators. The awards provide the opportunity for communicators to display their talents in communication planning, publication writing and design, feature writing, electronic communication, and public relations and crisis communication campaigns.



# Volunteer Work

## Greg's Groceries

Harvest Hope Food Bank and Serve & Connect (formerly Heroes In Blue) partnered for the launch of Greg's Groceries on Wednesday, August 23 with a press conference featuring representatives from Columbia Police Department and Swansea Police Department.

The program was designed to provide police departments with boxes of shelf stable food to be placed into patrol cars so that the officers can address hunger as they encounter it in their communities. Greg's Groceries is in a pilot state, with Columbia Police Department and Swansea Police Department serving as the initial partners.

"As an agency dedicated to 21st century policing, we are excited to collaborate as a pilot site for the Greg's Groceries program," stated Columbia Police Chief Skip Holbrook. "This partnership will provide us with an opportunity to help those in need and continue to build relationships within the community.

Greg's Groceries is named in honor of the memory of Greg Alia, a Forest Acres Police Officer who was killed in the line of duty in 2015. August 23 marks what would have been Alia's 34th birthday.

## Special Olympics South Carolina

CPD has pledged support for the Special Olympics South Carolina by partnering annually for signature fundraising events such as; Cops on the Coop, Polar Plunge and the Law Enforcement Torch Run.

Special Olympics South Carolina provides year round athletic training and competition for 25,588 children and adults with intellectual disabilities. They offer 26 Olympic-type sports and hold more than 300 competitions annually. Visit <http://www.so-sc.org> to learn more.

# Crime Reduction Strategies

## Operation Real Time

As part of its focused deterrence strategy, CPD launched the Ceasefire Columbia Initiative in partnership with the U.S. Attorney's Office for the District of South Carolina. The goal of the initiative is to reduce gun violence in particular neighborhoods.

The program has expanded into Operation Real Time, which is a federal case priority adoption program that immediately removes a violent offender from the community at the point of arrest in real time. CPD has a pre-screened priority offender list for all of the officers to reference it in the field.

## Tactical First Aid Kits & Narcan Program

In 2015, new legislation was passed in South Carolina, regarding opioid prevention. As a result, all CPD officers have been trained and equipped with opioid reversal medication, which can be administered to persons experiencing an opioid overdose, themselves or K9s.

Through a partnership with the Department of Health and Environmental Control (DHEC), every officer is equipped with the lifesaving opioid antidote, Narcan.

### The kits consist of the following items:



- Non-Latex Surgical Gloves
- Emergency Survival Blanket
- Abdominal Pad
- Gauze Sponges
- Bandage Roll
- Surgical Scissors
- Gauze Tape
- Petrolatum Gauze Strip
- QuikClot Hemostatic Dressing
- Coban Tape Adherent Wrap
- Tourniquet Red-Tip CAT

The kits are secured with a seal, and items are replenished after use.

# Community Policing Initiatives and Programs

## Front Porch Roll Call

Through the Front Porch Roll Call program, police squads host pre-shift roll calls at a home in the neighborhoods where the squads patrol. Anyone in the community can request that a shift roll call be held at their residence or business. These interactions have been invaluable for fostering understanding and collaboration between the community and the officers who serve them.

## Coffee with a Cop

Coffee with a Cop brings police officers and the community members they serve together—over coffee—to discuss concerns and learn more about each other.



## Ice Cream Truck debut

CPD added a new vehicle to its fleet in July 2017. Outfitted with free frozen treats and uniformed officers, the truck is used for community engagement efforts by CPD and the Parks and Recreation Department at public events.



The Handle With Care (HWC) Initiative promotes safe and supportive homes, schools and communities that protect children, and help traumatized children heal and thrive.

A recent national survey of the incidence and prevalence of children’s exposure to violence and trauma revealed that prolonged exposure can seriously undermine a child’s ability to focus, behave appropriately, and learn. It often leads to school failure, truancy, suspension or expulsion, dropping out, or involvement in the juvenile justice system.

The collaborative effort between CPD and education partners with schools located in the city limits of Columbia, builds upon the success of other similar evidence based programs throughout the country.

The goal of the HWC Initiative is to prevent children’s exposure to trauma and violence, mitigate negative affects experienced by children’s exposure to trauma, and to increase knowledge and awareness of this issue.

HWC promotes school-community partnerships aimed at ensuring that children who are exposed to trauma in their home, school or community receive appropriate interventions to help them achieve academically at their highest levels despite whatever traumatic circumstances they may have endured.

**The “Handle With Care” Model:**

If a law enforcement officer encounters a child during a call for service, a Handle With Care form is completed with the child’s name and a description of the incident. The form is forwarded to the appropriate school/child care agency before the school bell rings the next day.

The school implements individual, class and whole school trauma-sensitive curricula so that traumatized children are handled with care.

# Publications

## **Best Practices for Interacting with Transient Citizens**

Best Practices for Interactions with Transient Citizens was created to assist business owners and citizens in developing a safe atmosphere for all citizens without making allowances for illegal activity. The Columbia Police Department (CPD) has adopted and expanded guidelines that are meant as a general road map; suggestions and information to aid citizens that come into contact with transient or homeless individuals.

## **Top 10 Code Enforcement Residential Concerns**

Learn more about residential concerns and CPD's Code Enforcement Division, which is responsible for enforcing a variety of local ordinances related to the property maintenance and nuisances on all properties in the city of Columbia. They work to ensure a healthy and safe environment in order to provide a high quality of life for residents, businesses and visitors.

## **Safer Neighborhoods through Precision Policing**

The Columbia Police Department (CPD) is 1 of 15 departments selected to participate in the Safer Neighborhoods through Precision Policing Initiative (SNPPI). SNPPI provides policy review, assessments, training, and technical assistance to a cohort of law enforcement agencies across the nation. The four goals of the initiative are to identify promising strategies that reduce crime, protect officer's safety and wellness, establish productive interagency partnerships with law enforcement and community stakeholders, and implement innovative and effective technologies to help police departments safeguard neighborhoods.

# RETIREES

**Albert L. Frederick**

**Barbara L. Coleman**

**Jeffrey D. Dickey**

**Jennifer L. Meador**

**Jimmy Reed**

**John S. White, Jr**

**Mark A. Griggs**

**Martin J. Folding**

**Mary E. Holmes**

**Tammie L. Davis-Moore**

**Thomas E. Chance**



# PROMOTIONS

**Lieutenant John P. Williams to the Rank of Captain**  
**Sergeant Michael Blair to the Rank of Lieutenant**  
**Sergeant Fred Bryant to the Rank of Lieutenant**  
**Sergeant Paul Blendowski to Rank of Lieutenant**  
**Sergeant Eric Murphy to the Rank of Lieutenant**  
**Corporal Robert Fehr to the Rank of Sergeant**  
**Inv. Beatrice Fields to the Rank of Sergeant**  
**MPO Paul J. Myers to the Rank of Corporal**  
**MPO Justin Poage to the Rank of Corporal**  
**MPO Robert Henry to Rank of Investigator**





EMPLOYEE AWARDS



# 2017 CPD AWARD RECIPIENTS

## **CIVILIAN OF THE YEAR**

Donald Bonaparte

## **ROOKIE OF THE YEAR**

Aaron C. Brown

## **OFFICER OF THE YEAR**

Eric J. Walker

## **PERSEVERANCE AWARD**

Arthur Thomas

Chauncey B. Duckett

Emmit D. Gilliam

George Potash

George R. Smith, II

George Simpson

George Wise, Jr.

Kimberly D. Wise - Lewis

Matthew D. McCoy

Nicholas A. Fortner

Nicholas Scott

Robert M. Henry

Valeria Moorer

Wayne Montgomery

William R. Hilton

Zachary J. Jackson

## **CIVIC ACHIEVEMENT AWARD**

Carl W. Payne

## **COMMUNITY SERVICE AWARD**

Christopher M. Morris

## **GOOD CONDUCT AWARD**

John L. Grant

Jonnise L. Pierce

Markilo Q. Anderson

Sharon D. Robinson

Westley G. Fitch

## **OUTSTANDING ACHIEVEMENT AWARD**

Dana L. Oree

Felicia Prince-Heath

George A. Drafts

Jennifer Jordan

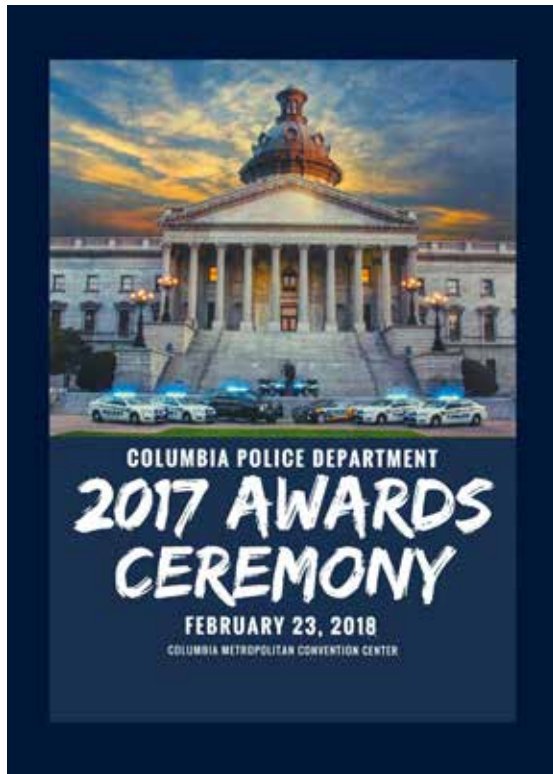
Martin Ring

Mike Hemlepp, Jr.

Chris M. Segars

City of Columbia IT Department

Esseabasi S. Etim



## **MERITORIOUS SERVICE AWARD**

**George A. Key**

**Aldonya L. Brooks**

**Alvie R. Vereen, III**

**Anthony B. Viehweg**

**Antonio D. Anderson**

**Ashley R. Hardesty**

**Benjamin D. Arrowood**

**Brittney A. Williams**

**Bryant L. Ham**

**Caleb A. Hubbard**

**Carl B. Wilhelm**

**Chad Walker**

**Cynthia J. Waggoner**

**Darren R. Robinson**

**Darring Hicks**

**Derrick A. Thornton**

**Dustin A. Williams**

**Gabriel P. Starcher**

**Harry F. Delage, III**

**James A. Fisher, III**

**Jason J. Davidson**

**Jeffrey A. Kraft**

**Jeremy D. Dhooghe**

**Johnathan A. Brayboy**

**Joseph M. Dwyer**

**Justin M. Seay**

**Magan Beattie**

**Mason L. Frier**

**Nicholas A. Gunter**

**Nicholas Q. Sexton**

**Rafael Douglas**

**Robert C. Calby**

**Shaun E. McDonald**

**Tacauma K. Lettsome**

**Timothy A. Carpenter**

**Torrey M. Smalls**

**Wilbert Jones, Jr.**

**William L. Wells**

**William N. Beattie**

## **LIFESAVING AWARD**

**Alec K. Maurer**

**Anthony B. Viehweg**

**Ashley N. Johnson**

**Benjamin D. Arrowood**

**Carl S. Brown**

**Christopher Flitter**

**Joseph J. Czeladko**

**Preston D. Avery**

**Richard M. Corley**

**Stevi Price**

**Trevor W. Heustess**

**Bruce C. Garrick**

**Justin M. Boyd**

## **OUTSTANDING CITIZEN AWARD**

**Bob Brandi**

**Jamie Patterson**

**Kassy Alia**

**Lake Katherine Community**

**Sabrina Odom**

**McDonnell and Associates, PA**

## **NEIGHBORHOOD ASSOCIATION AWARD**

**Edgewood | Read Street Community**

**Improvement Cooperative Council**

**Allen Benedict Court Community**

**Celia Saxon Community**

**Jaggers Plaza Community**

**Jones McDonald Community**

**T.S. Martin Community**

**Trezevant Community**

## **PARTNER AGENCY AWARD**

**Beth Drake, interim U.S. Attorney for the**

**District of SC**

**Todd Hughey, South Carolina Law**

**Enforcement Division**



**Get social with us & explore our website!**



@columbiapd.net



@columbiapdsc



@columbiapdsc



ColumbiaPD.net